
AGENDA

FIRST MEETING of ST JOHNS TOWN OF DALRY Community Council

On Monday 4th November 2024 at 7pm in the Dalry Town Hall

Returning Officer: Angela Miller

Please note the Returning Officer will chair the meeting pending the appointment of the Chair.

Present: Michele Owen, Jenna Cains, Morag Paterson, Gerald Bell, Alex McCrae, Maureen Biggar, Annabel Lyth, Patricia Wheeler, Fiona Smith, Angela Miller.

Minutes: Jenna Cains

1. Present and Apologies for Absence.

Led by returning officer Angela Miller.

All are present, no apologies or missing members.

2. Appointment of the Chair.

Michele Owen nominated by Morag Paterson, seconded by Gerald Bell.

3. Appointment of the Secretary.

Morag Paterson nominated as 'interim' by Alex McCrae and seconded by Maureen Biggar.

4. Appointment of the Treasurer.

Gerald Bell nominated by Maureen Biggar and seconded by Morag Paterson.

5. Acknowledge and Sign the Amended Scheme for the Establishment of Community Councils in Dumfries and Galloway as Constitution ([Paragraph 16](#)). – Attached

Two copies of this document were signed by the new Chair (MO) and Secretary (MP). One has been kept by the Community Council and one was taken by Angela Miller.

6. Agree Dates, Times and Locations for Ordinary Meetings of the Community Council and Annual General Meeting

CC meetings will be held on the first Monday of every month as per usual, venue Dalry Town hall, time 7pm. AGM was agreed for the August as per last year. This was submitted on the official meeting arrangements form, signed and given to Angela.

7. Dumfries and Galloway Community Council Overview.

Angela provided an 'Overview pack' for community councils, it was shared with the group. This information can be found on Dumgal Council website and the constitution contains much of the same content, which the CC has a copy of.

Consultation on D&G Council budget will start on 31st Oct and include 27th Nov online consultation for community councils. The budget consultation process was forwarded round by MP during the meeting and Angela encourages us to get involved.

8. Dumfries and Galloway Council Annual Discretionary Grant 2024/2025

This closes on January 31st 2025.

Items 9 to 13 can be considered at a future meeting of the Community Council.

9. Appointment of an Independent Examiner(s) of Accounts ([Paragraph 11.5](#)).

Dalry CC has one in place, Ian McQueen, and the members agreed.

10. Process for the Co-option of a Community Councillor or Associate Member in terms of the Amended Scheme for the Establishment of Community Councils in Dumfries and Galloway ([Paragraph 5.5](#)).

Agree that this would take place in the next normal meeting.

11. Consider the Appointment of any Sub-Groups ([Paragraph 9.7](#)).

Dalry CC have none of these.

12. Consider the production of Certified Statement of Assets and Liabilities of former Community Council (as appropriate) ([Paragraph 13.3](#)).

The only asset Dalry CC have is the shed but ownership of this is not entirely clear at this stage.

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13. Consider Public Liability Insurance cover provided by Dumfries and Galloway Council ([Paragraph 12](#)).

This is in place. Communication with our ward officer is important for some activities, eg litter picking.

14. ANY OTHER BUSINESS

Dalry CC thank Angela Miller for her time and leading this process.

Fiona Smith, Glenkens District Trust– Due to the break in community council roles it is important to re-establish the GDT trustee positions at this time. Fiona reinforced the importance of relationship between GDT and the local CCs and drew attention to GDT's guidebook for CCs and MP circulated this in the meeting. MP notes that Foundation Scotland inform all of the due diligence for GDT and handle the money.

Dalry CC needs to appoint a trustee to the GDT. They also need a representative to come to the AGM (this can be two reps but only one vote). This should be someone different than the trustee. Alex McCrae voiced interest. Fiona requires a letter to say that the trustee has been appointed and the representatives who will attend the AGM.

Trustee nominated as MP, nominated by GB and seconded by MB. Representatives to attend the AGM will be MO and AM, no formal nominations needed. JC will word a brief letter and submit to GDT.